THE COCHIN COLLEGE
Koovapadam, Kochi-2
Affiliated To Mahatma Gandhi University
Re-accredited by NAAC With B+ Grade

Criterion 6
Governance, Leadership and Management

6.5 - Internal Quality Assurance System

Metric No. 6.5.2

Quality assurance initiatives of the institution include: *Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented, Academic and Administrative Audit (AAA) and follow-up action taken, Collaborative quality initiatives with other institution(s), Participation in NIRF and other recognized rankings, Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.*

Follow up actions on AAA: 2021-2022

Submitted to

National Assessment and Accreditation Council

Declaration on Principal

This is to declare that the following document contains the Action Taken Report on AAA for the year 2021-22.

Mrudula Menon V.

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KOCHI - 682 002

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Action Taken Report on AAA -2021-22

Introduction

This Follow-Up Action Taken Report outlines the key initiatives and responses based on the data collected during the academic year. It provides a detailed account of the actions taken to enhance faculty qualifications, improve IT infrastructure, support co-curricular and extension activities, and address academic performance. This report aims to ensure transparency and track progress towards achieving institutional goals.

1. Faculty Development and Qualifications

1.1 Faculty Development Programs

The institution has continued to support faculty development through a series of comprehensive programs. During the academic year 2021-22, faculty members participated in various refresher courses, orientation programs, and faculty development workshops. Notable programs included:

- **How Teachers Can Make a Difference** – A program aimed at enhancing teaching methodologies.

- **Basic Laboratory Skills and Techniques** – Focused on improving practical skills in laboratory settings.

- **Digital Tools for Office Administration** – Provided training on modern administrative tools and technologies.

- **Innovation and Entrepreneurship** – Encouraged faculty to integrate innovation and entrepreneurial thinking into their teaching.

1.2 Encouragement of Higher Qualifications

Significant progress has been made in encouraging faculty members to pursue advanced degrees. The data reflects a diverse range of doctoral qualifications across departments, with recent additions including:

- **Dr. Vijeesh P** – Ph.D. from Cochin University of Science and Technology .

The institution continues to support faculty in their pursuit of higher education through research leave and financial aid.

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1.3 Recognition and Awards

Faculty members who have achieved significant milestones in their academic careers have been recognized. The institution has instituted awards for exceptional research and contributions to academia. This recognition not only motivates faculty but also contributes to the institution's reputation for academic excellence.

2. IT Infrastructure Enhancement

2.1 Upgradation and Maintenance

The institution has prioritized the regular upgradation of its IT facilities. Recent upgrades include an increase in internet bandwidth from 8 MBPS to 30 MBPS, enhancing connectivity and supporting digital learning. A dedicated annual maintenance budget ensures that IT facilities remain current and functional. This budget covers hardware replacements, software updates, and general maintenance.

2.2 Classroom Technology

Smart classrooms have been introduced, equipped with advanced teaching aids such as interactive whiteboards and projectors. These technologies facilitate a more engaging and interactive learning environment, supporting diverse teaching methods and enhancing student learning experiences.

2.3 Technical Support and Security

Skilled technical staff have been appointed to manage IT infrastructure across the campus. The institution has also implemented comprehensive security measures, including surveillance systems and antivirus protection, to safeguard IT assets. Regular training sessions are conducted for faculty and students to ensure effective use of technology.

2.4 Digital Solutions and Upgrades

The Digital Solutions Committee oversees the maintenance and upgrade of IT equipment. Professional computer technicians are engaged for technical support, including hardware replacements and software installations. The institution's commitment to maintaining a robust IT infrastructure is reflected in the well-equipped computer labs and smart classrooms.

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3. Co-Curricular and Extension Activities

3.1 NSS Activities

The National Service Scheme (NSS) has been actively involved in organizing various extension activities. Key initiatives include:

- **Fort Kochi Beach Cleaning** – A community service activity aimed at environmental conservation.

- **Online Seven-Day Camp** – Focused on health, wellness, and personal development.

- **Awareness Classes** – Topics included immunity, personal hygiene, and drug prevention.

These activities contribute to the holistic development of students and foster a sense of social responsibility.

3.2 Entrepreneurship and Innovation

The Innovation and Entrepreneurship Development (ED) Club has organized various activities to promote entrepreneurial skills among students:

- **INSPIRATIONS** – A series of sessions on innovation and entrepreneurship.

- **IPR Awareness Program** – Focused on intellectual property rights and innovation.

- **Design Thinking and Innovation Design** – Workshops aimed at developing creative problem-solving skills.

These initiatives encourage students to pursue entrepreneurial ventures and contribute to the institution's culture of innovation.

3.3 Extension Programs

The institution has conducted various extension programs, including distribution of masks and sanitizers during the COVID-19 pandemic, drug abuse prevention sessions, and online orientation programs for new students. These activities aim to support student well-being and community engagement.

4. Academic Performance Analysis

4.1 Pass Percentage and Result Analysis

The institution has achieved notable success in academic performance, with high pass percentages across various programs. Key highlights include:

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- **BSc Zoology** – 100% pass rate.

- **BCom Tax** – 98% pass rate.

- **BSc Chemistry** – 97% pass rate.

However, programs such as MSc Mathematics (SF) and MA English showed lower pass rates, indicating areas for targeted intervention.

4.2 Support for Underperforming Programs

For programs with lower pass rates, additional support measures have been implemented. These include:

- **Remedial Classes** – Extra classes and tutoring for students needing additional help.

- **Mentoring Sessions** – Personalized guidance to address academic challenges.

5. Library as a Learning Resource

5.1 Expansion and Expenditure

The institution has significantly invested in expanding library resources. The total expenditure on subscriptions and resources for the academic year 2021-22 includes:

- **Books** – INR 31,762

- **Periodicals** – INR 41,586

- **Journals** – INR 59,930

- **e-Journals and e-Books** – INR 13,570

This investment ensures that students and faculty have access to a wide range of academic materials and digital resources.

6. Conclusion

The actions outlined in this report demonstrate the institution's commitment to enhancing faculty qualifications, improving IT infrastructure, supporting co-curricular activities, and addressing academic performance. By continuously

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monitoring and implementing improvements, the institution aims to provide a high-quality educational environment that supports the growth and success of its students and faculty.

The institution remains dedicated to achieving its goals and will continue to evaluate and refine its strategies to ensure continued excellence in all areas.

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