



THE COCHIN COLLEGE

Koovapadam, Kochi-2

Affiliated To Mahatma Gandhi University

Re-accredited by NAAC With B+ Grade



Fourth Cycle
NAAC Accreditation 2024

Criterion 6 Governance, Leadership and Management

6.4 - Financial Management and Resource Mobilization

Metric No. 6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Mobilization and Optimum Utilization of Resources

Submitted to



National Assessment and Accreditation Council



THE COCHIN COLLEGE

KOCHI - 682 002

(Affiliated to Mahatma Gandhi University and Accredited by NAAC)

Website: www.thecochincollege.edu.in

email: email@thecochincollege.edu.in

Declaration of Principal

This is to declare that the following document explains the initiatives taken by the institution for mobilisation and optimum utilisation of resources.

Mrudula Menon V.





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Resource Mobilization and Financial Management Strategy

The institution has established comprehensive strategies for the effective mobilization and optimal utilization of resources and funds from a variety of sources, including government agencies, non-governmental organizations, and other stakeholders. These strategies are meticulously designed to ensure that all available resources are leveraged efficiently to support the institution's mission and goals.

To maintain transparency and accountability in financial management, the institution conducts regular financial audits. Both internal and external audits are carried out systematically to monitor and evaluate the allocation and utilization of funds. The internal audit process ensures ongoing compliance with financial regulations and the institution's policies, while the external audit, conducted by accredited auditors, provides an independent assessment of financial health and practices.

Through these measures, the institution not only maximizes the impact of its financial resources but also upholds the highest standards of financial integrity and accountability.

1 Mobilization of External Funds

The institution has developed a robust framework for mobilizing and utilizing external funds from a diverse range of sources, ensuring the sustainable growth and development of its academic and infrastructural capabilities. This strategy includes securing funds from government bodies, corporate social responsibility (CSR) initiatives, alumni contributions, and other funding agencies. The following sections outline the various external sources of funding that the institution actively engages with:

1.1 Government Funding

1.1.1 Ministry of Education, Government of India

Grants from the Ministry of Education are vital for enhancing the institution's educational standards and promoting innovation in teaching and learning. The college has received Rs. 20,000/- for conducting Impact Lecture under IIC. The college has a dedicated committee to prepare proposals for such funds. The College has applied for PM-USHA fund under the scheme Grants to Strengthen Colleges.





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1.1.2 Department of Biotechnology (DBT)

The institution has successfully secured funding from the Department of Biotechnology for advancing research in the life sciences. These funds support cutting-edge research projects, laboratory upgrades, and training programs that align with national biotechnology goals.





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HRD-11011/36/2021-HRD-DBT

Government of India
Ministry of Science & Technology
Department of Biotechnology

Block 2, 6-8th Floor
CGO Complex, Lodi Road
New Delhi - 110003
Dated: 28/09/2021

ORDER

Sanction of the President is hereby accorded under Rule 18 of the Delegation of Financial Power Rules, 1978 for the financial support for strengthening of Life Science and Biotechnology Education and Training at undergraduate level under Star College Scheme to **The Cochin College, Koovapadam, Cochin, Ernakulam, Kerala** at a total project cost of **Rs. 82.00 lakhs (Rupees eighty two lakhs only)** for **three years** as per budget details are given below:-

| Head | Amount (Rs. In lakhs) | | | |
|---|--------------------------|--------------------------|--------------------------|--------------|
| | 1 st Year rel | 2 nd Year rel | 3 rd Year rel | Total |
| Non-Recurring Equipment @ Rs. 10.00 lakhs per dept. (1. Chemistry, 2. Zoology, 3. Physics and 4. Botany) | 40.00 | 0.00 | 0.00 | 40.00 |
| Recurring to all four depts. @ Rs. 3.00 lakhs per year (1. Chemistry, 2. Zoology, 3. Physics and 4. Botany) | 12.00 | 12.00 | 12.00 | 36.00 |
| Travel Grant (Mentoring, Monitoring and Site Visit) @ Rs. 1.00 lakhs per year | 1.00 | 1.00 | 1.00 | 3.00 |
| Contingency @ Rs. 1.00 lakh per year | 1.00 | 1.00 | 1.00 | 3.00 |
| Total: | 54.00 | 14.00 | 14.00 | 82.00 |

2. **Dr. Vineeth Kumar T V, Assistant Professor, Department Of Zoology, The Cochin College, Koovapadam, Cochin, Ernakulam, Kerala** will be the coordinator for this programme and will submit utilization certificate and statement of expenditure duly signed by him, finance/accounts officer of college and head of college in duplicate at the end of financial year.
3. The college is required to implement the programme as per the terms and conditions given in **Annexure-I**.
4. As per "Rule 236 (1) of GFR 2017", the Account of all Grantee Institution or Organisations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor General of India under the provision of CAG(DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the institute or Organization is called upon to do so.
5. Non-recurring grant shall be utilized within 18 months of their release. The details of the approved equipment for the implementation of the project is at **Annexure-II**.
6. The institute/agency will keep the whole of the grant in a bank account earning interest, and the interest so earned should be reported to DBT in the utilization certificate and statement of expenditure. **The interest so earned should be refunded to the consolidated funds of India through Bharat Kosh (NTRP) Portal.**

Dr. GANESH GUPTA
Scientist 'F'
Ministry of Science & Technology
Govt. of India, N. Delhi





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-2-

7. Continuation of the project beyond 30.09.2021 will be subject to the appraisal and approval of the relevant scheme for the continuation beyond 30.9.2021.
8. After completion of the project period, the retention of equipment(s) purchased out of the project grant by the private agencies /NGOs is not allowed as per the prevailing Govt. of India instructions. Hence, the Pvt. Institutes/ NGOs involved in the instant project shall abide by the instructions issued/ to be issued by the Department in this regard from time to time.
9. The expenditure involved is debitible to:

| | |
|---------------|---|
| Demand No. 89 | Department of Biotechnology |
| 3425 | Other Scientific Research (Major Head) |
| 60 | Others (Sub Major Head) |
| 60.200 | Assistance to Other Scientific Bodies (Minor Head) |
| 29 | Biotechnology Research and Development, Human Resource Development, Research Resources and facilities |
| 29.17 | Assistance for Research and Development |
| 29.17.31 | Grants-in-Aid General for the year 2021-22 |

| | |
|---------------|---|
| Demand No. 89 | Department of Biotechnology |
| 3425 | Other Scientific Research (Major Head) |
| 60 | Others (Sub Major Head) |
| 60.200 | Assistance to Other Scientific Bodies (Minor Head) |
| 29 | Biotechnology Research and Development, Human Resource Development, Research Resources and facilities |
| 29.17 | Assistance for Research and Development |
| 29.17.35 | Grants-in-Creation of Capital Assets FY-2021-22 |

10. This issues under powers delegated to this Dept. and with the concurrence of IFD vide their San No. 102/IFD/SAN/1276/2021-22 dated: 27.09.2021

11. This sanction order has been noted at serial No. 21 In the register of grants.

To,

The Pay & Accounts Officer
Department of Biotechnology
New Delhi-110003

Copy to:

1. The Principal, Director of Audit (Scientific Departments), AGCR Building, New Delhi-110002
2. Cash Section, DBT, (2 Copies)
3. The Principal, The Cochin College, Koovapadam, Cochin, Ernakulam, Kerala.
4. Dr. Vineeth Kumar T V, Assistant Professor, Department Of Zoology, The Cochin College, Koovapadam, Cochin, Ernakulam, Kerala.
5. Sanction Folder

(Dr. Garima Gupta)
Scientist-F
Dr. Garima Gupta, Scientist-F,
Department of Biotechnology,
M/o Science & Tech.,
Govt. of India, N. Delhi

(Dr. Garima Gupta)
Scientist-F
Dr. Garima Gupta, Scientist-F,
Department of Biotechnology,
M/o Science & Tech.,
Govt. of India, N. Delhi





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1.2 Kerala State Council for Science Technology and Environment

The college has applied for funds from KCSTE under three different schemes-Science Popularisation Programme (SPP), Selective Augmentation of Research and Development (SARD) and Student Project Scheme (SPS). The Cochin College has applied for funding from the Kerala State Council for Science, Technology, and Environment (KSCSTE) under three distinct schemes: the Science Popularisation Programme (SPP), the Selective Augmentation of Research and Development (SARD), and the Student Project Scheme (SPS). Each of these schemes is designed to support various aspects of scientific research, education, and environmental conservation.

1.2.1 Science Popularisation Programme (SPP):

The Science Popularisation Programme aims to promote science and technology awareness among the general public, particularly students and young researchers. The Cochin College, through this scheme, seeks to organize various outreach activities such as science exhibitions, workshops, seminars, and public lectures. These activities are designed to ignite interest in scientific topics, encourage inquiry-based learning, and increase public understanding of scientific concepts. The funds from SPP would be utilized to conduct these events, procure necessary materials, and engage experts to lead the sessions.

1.3 Selective Augmentation of Research and Development (SARD):

The SARD scheme is focused on enhancing the research infrastructure and capabilities of academic institutions. The Cochin College has applied for funds under this scheme to augment its research facilities, including the procurement of advanced laboratory equipment, software, and other research tools. The goal is to strengthen the college's capacity to undertake high-quality research projects, particularly in emerging areas of science and technology. This funding would also support faculty and student research initiatives, enabling them to explore innovative solutions to complex scientific problems.

1.3.1 Student Project Scheme (SPS):

The Student Project Scheme is designed to encourage undergraduate and postgraduate students to engage in research projects. Through this scheme, The Cochin College aims to provide financial support to students for carrying out small-scale research projects. These projects allow students to gain hands-on experience in scientific research, develop critical thinking skills, and contribute to the advancement of knowledge in their respective fields. The funding would cover expenses related to project materials, data collection, travel, and documentation.





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KERALA STATE COUNCIL FOR SCIENCE, TECHNOLOGY AND ENVIRONMENT SCIENCE POPULARIZATION PROGRAMME (SPP)

PROJECT COMPLETION REPORT

1. Title of the Project: "BIOMAG' 2017 - Community Based Solid and Bio Waste Management Project through re-cycling and up-cycling in an adopted ward of Corporation of Kochi"
2. Name and address of Principal Investigator(s)
and Co-Investigator(s) with mobile No : Dr. Manju V Subramanian
Assistant Professor,
Dept. of Zoology,
The Cochin College,
Kochi-2
Mobile. No: 9495336605
Telephone No: 04842222303
E-mail ID: manjubiju906@gmail.com
3. Implementing Institution(s) and other
collaborating Institution(s) : Planatearth, NGO, Aluva.
4. Duration of the project : 1 year
5. Date of commencement : 25th June 2018
6. Proposed date of completion : 25th June 2019
7. Actual date of completion : 8th March 2020
8. Objectives as stated in the project proposal:
 - Create awareness among the local community for a decentralized system of waste Management
 - Start and operate a community based composting unit for domestic food waste
 - Start and operate a door to door collection system for dry waste
 - Arrange a space for storage and sorting of dry waste with forward linkage for Quantification and Documentation of all wastes thus collected and processed recycling
 - Make the compost ready and available for the local community
 - Train kudumbasree workers to make upcycle products from plastic wastes and marketing them
9. Deviation made from original objectives if any, while implementing the project and reasons there of: Nil





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10. Abstract of the project proposal (Not more than 500 words): **Annexure 1** attached

11. Summary of the work done (not more than 500 words) highlighting the outcome separately: **Annexure 2**

12. Funds Utilized:

| No. | Budget Head | Funds Sanctioned | Expenditure | Balance (if any) |
|-----|------------------------|------------------|----------------|------------------|
| I | Honorarium | 25000 | 25000 | |
| II | Consumables | 60000 | 59998 | |
| III | Organizing Expenses | 80000 | 83000 | |
| IV | Travel Expenses | 20000 | 20900 | |
| V | Publicity materials | 15000 | 12890 | |
| VI | Documentation expenses | 25000 | 24950 | |
| | Others | 15000 | 15275 | |
| | Total | 2,40,000 | 242,013 | Nil |

Name and Signature with Date

Dr Manjiv. V. Subramanian
Principal investigator
20/11/2020

Mrudula Menon
20/11/2020

Name and Signature with Date



Head of the Institution
Mrudula Menon. V.
Principal-in-Charge
The Cochin College
Kochi - 682 002

Notes:

- 5 copies of the Project Completion Report and a soft copy in MS word should be sent within one month of the completion or termination of the project.
- The PCR should be in bound form which include: (Introduction, materials and methods, experimental setup, detailed analysis of results including graph, charts, tables, diagram, photographs etc, contributions made towards increasing the state of knowledge in the subject, summary and scope of the future work as separate chapters)
- Cover page should include the title of the project, file number, names and addresses of the investigators.





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File No.KSCSTE/2409/2018-SARD

email: email@thecochincollege.edu.in



KERALA STATE COUNCIL FOR SCIENCE, TECHNOLOGY AND ENVIRONMENT
An Autonomous body of the Government of Kerala

KSCSTE – SARD - “Infrastructure Strengthening of the Department of Physics, The Cochin College, Kochi” by **Dr. Annieta Philip K.**, Associate Professor, Department of Physics, The Cochin College, Kochi - Financial assistance for the first year - sanctioned - orders issued.

Council (P) Order No866/2018/KSCSTE Dated: Thiruvananthapuram,30/12/2018

Ref: - (1) File No. KSCSTE/2409/2018-SARD

(2) 16th SARD Committee decision dated 24-25 September 2018.

ORDER

1. As per the reference (2) cited above, Kerala State Council for Science, Technology and Environment (KSCSTE) is pleased to sanction the financial assistance for the strengthening of the infrastructure and R&D facilities to a total cost of **Rs. 15,00,000/- (Rupees Fifteen Lakh only)** for a period of three years to the Department of Physics, The Cochin College, Kochi with **Dr. Annieta Philip K.** as the Coordinator .

2. The budget details are given below:

| Sl. No. | Items | Year I (Rs.) | Year II (Rs.) | Year III (Rs.) | Total (Rs.) |
|--------------------|---|--------------------|-----------------|-----------------|--------------------|
| 1 | <u>Equipment</u> | 1,80,000/- | - | - | 14,40,000/- |
| | a. Crystallizer Set-up and related assembly | | | | |
| | b. Spectrophotometer | 3,60,000/- | | | |
| | c. Schlieren Imaging System | 4,05,000/- | | | |
| | d. DSLR Camera with image capturing control and high resolution for Imaging studies | 60,000/- | | | |
| | e. Mach Zehnder Interferometer set up | 1,50,000/- | | | |
| | f. Computer with image processing software | 50,000/- | | | |
| | g. Air conditioner to create low temperature lab for crystal growth | 35,000/- | | | |
| | h. Vacuum Pump | 25,000/- | | | |
| | i. Muffle furnace | 1,50,000/- | | | |
| | j. Miscellaneous | 25,000/- | | | |
| 2 | Maintenance | - | 30,000/- | 30,000/- | 60,000/- |
| Total (Rs.) | | 14,40,000/- | 30,000/- | 30,000/- | 15,00,000/- |

3. An amount of **Rs. 14,40,000/- (Rupees Fourteen Lakh Forty Thousand Only)** will be released as the first year SARD grant by means of Electronic Fund Transfer (NEFT) as per their





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bank details given below in favour of The **Principal, The Cochin College, Kochi**. The expenditure in this regard will be met from the Council fund "SARD-III-D-I"

| | |
|------------------------------------|--------------------------|
| Beneficiary Account Name | SARD-Coordinator |
| Beneficiary Account Number (SB/CC) | 38139974816 |
| Beneficiary IFSC code | SBIN0070140 |
| Beneficiary Name and Branch | SBI , Koovapadam, Cochin |
| Beneficiary Address | Koovapadam, Cochin |
| Beneficiary Mobile No: | 9447810790 |
| Beneficiary email id | annietaphilip@gmail.com |

4. The utilization certificate (UC) and statement of expenditure (SE) will be submitted in an yearly basis, so as to be received within 30 days on completion of every year.

5. The date of implementation of the scheme at the institution shall be within 15 days on the receipt of this order, and the same shall be intimated to the office of the Council by return post.

S. PRADEEP KUMAR
MEMBER SECRETARY, KSCSTE

To

The Principal, The Cochin College, Kochi 2

Copy to:

Dr. Annieta Philip K.

Associate Professor, Dept. of Physics, The Cochin College,

Kochi-2

Cash Section, Stock File/ Office Copy





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**Kerala State Council for
Science, Technology and Environment**

29.10.2021

Prof (Dr.) K.P. Sudheer
Executive Vice President
KSCSTE, Pattom

Letter No. 00997/SPS 65/2021/KSCSTE

Dear Dr.manjusha M V

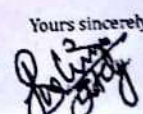
Sub:- Financial assistance for Student Project scheme of KSCSTE reg.
Ref:- Your application received under Student Project scheme

This is to invite your attention to the reference cited and to inform that the project proposal titled "study of structural properties of Bismuth Ferrite (BiFeO₃) and BiFeO₃ doped with copper and its applications in photo catalysis." submitted by Dr.manjusha M V as PI and JINU JOHN,DHANANJAI P] as student investigator(s) has been approved. An amount of ₹10000/- is sanctioned by the Council. The budget estimate of the project is as detailed below.

| SL.NO. | ITEMS | AMOUNT(₹) |
|--------|-------------------------------------|-------------|
| 1 | Consumables | 5500 |
| 2 | Minor equipments | 1000 |
| 3 | Travel | 500 |
| 4 | Research Literature & Documentation | 500 |
| 5 | Others (for analysis) | 100 |
| | Total | 7600 |

The PI has to submit the signed Terms and Conditions (as per the guidelines) and the date of start of the project within two weeks to the undersigned. The project should be completed within six months and submit the certified soft copy of the final report (in pdf to sed.kscste@kerala.gov.in), audited Statement of Expenditure and Utilization Certificate counter signed by the Head of the Institution for releasing the grant. The format for final report, SE and UC can be downloaded from www.kscste.kerala.gov.in.

Thanking you,

Yours sincerely,

Prof (Dr.) K.P. Sudheer

To
The Principal, The Cochin College, 682002

Copy to:
Dr.manjusha M V, Assistant Professor grade 2, Physics, The Cochin College-682002
JINU JOHN,DHANANJAI P] student(s), The Cochin College-682002

Sasthra Bhavan, Pattom P.O., Thiruvananthapuram - 695 004, Kerala State, India
Tel : 0471 - 2548200-09, EVP - 2543557, 2548222, MS - 2534605, 2548220, CoA - 2543556, 2548248
Fax : 0471 - 2540085, 2534605 e-mail : kscste@gmail.com, www.kscste.kerala.gov.in





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1.3.2 Industries Department:

Collaborations with the State Industries Department have resulted in grants for entrepreneurship development programs and industry-academia partnerships. Every year funds are received from the department for the conduct of entrepreneurship development programme. The ED Club is entrusted with this responsibility.

1.3.3 MPLAD (Members of Parliament Local Area Development Scheme)

The institution has benefited from MPLAD funds, which are allocated by Members of Parliament for the development of local areas. The college procured 10 laptops Laptop Acer 13/512/14 (12th Gen i5/8GB/512GB/Windows) from the MPLAD fund of Sri. Hibi Eden, MP, Ernakulam. These funds have been instrumental in upgrading campus facilities, constructing new buildings, and enhancing the institution's overall infrastructure.

| Name of External Agency | Amount (INR) |
|-----------------------------|--------------------|
| Ministry of Education | 20,000 |
| IUCAA | 1,81,025 |
| Department of Biotechnology | 82,00,000 |
| KSCSTE | 17,49,613 |
| MPLAD | 4,74,349 |
| Total | 1,06,25,987 |





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A2/8700/2023/DCEDDEKM

കോളേജ് വിദ്യാഭ്യാസ ഡെപ്യൂട്ടി ഡയറക്ടറുടെ
കാര്യാലയം, ജനറൽ ഹോസ്പിറ്റൽ റോഡ്,
എറണാകുളം - 682011
ഫോൺ നം : 0484 2362268, 0484 2971292
ഇമെയിൽ :
ddceernakulam@gmail.com, ddek.m.colledn@kerala.gov.in
തീയതി: 19.10.2023

പ്രേഷകൻ

ഡെപ്യൂട്ടി ഡയറക്ടർ

സാഹിത്യകർത്താവ്

പ്രിൻസിപ്പാൾ,
കൊച്ചിൻ കോളേജ്,
കൊച്ചി .

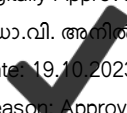
സർ,

വിഷയം:- കോളേജ് വിദ്യാഭ്യാസ ഡെപ്യൂട്ടി ഡയറക്ടറുടെ കാര്യാലയം, എറണാകുളം -
കൊച്ചിൻ കോളേജിന് ശ്രീ ഹൈബി ഇറാഡൻ എം പി യുടെ ഫണ്ടിൽ നിന്നും 10
ലാപ്ടോപ്പുകൾ അനുവദിക്കുന്നത് - പ്രൊപ്പസൽ സമർപ്പിക്കുന്നത് സംബന്ധിച്ച്
സൂചന:- ബഹു ജില്ലാ കളക്ടറുടെ 01.09.2023 തീയതിയിലെ
RAI/136930/2023/DPO/EKM/MPLAD/HE നമ്പരായ കത്ത്

സൂചനയിലേക്ക് താങ്കളുടെ ശ്രദ്ധ ക്ഷണിക്കുന്നു. സൂചന കത്ത് പ്രകാരം
കൊച്ചിൻ കോളേജിന് 10 ലാപ്ടോപ്പുകൾ വാങ്ങുന്നതിലേക്ക് ₹4,00,000/- രൂപ അനുവദിക്കുന്നതിനുള്ള
പ്രൊപ്പോസൽ കോളേജ് വിദ്യാഭ്യാസ ഡെപ്യൂട്ടി ഡയറക്ടറെ മുഖ്യ നിർവഹണ ഉദ്യോഗസ്ഥനായി
ചുമതലപ്പെടുത്തി അയച്ചു നൽകാനാവശ്യപ്പെട്ട് എറണാകുളം ജില്ലാ കളക്ടറേറ്റിൽ നിന്നും കത്ത്
ലഭിച്ചിട്ടുണ്ട്. സർക്കാർ നടപ്പിലാക്കിയ സെൻട്രലൈസ്ഡ് പ്രൊക്യൂർമെന്റ് സംവിധാനം, CPRCS,
GEM, ഇ-ടെൻഡർ, മറ്റ് സർക്കാർ അംഗീകൃത മാർഗ്ഗങ്ങൾ എന്നിവയിലൂടെ മാത്രമേ കമ്പ്യൂട്ടറുകൾ
വാങ്ങാൻ കഴിയൂ എന്ന് അറിയിക്കുന്നു. ആയതിന്റെ പൊപ്പോസൽ ലഭ്യമാക്കി അംഗീകാരം ലഭിച്ചതിന് ശേഷം
കോളേജിനു നേരിട്ട് ഉപകരണങ്ങൾ വാങ്ങാവുന്നതാണ്. പ്രൊപ്പോസൽ തയ്യാറാക്കുമ്പോൾ സൂചന കത്തിൽ
പരാമർശിച്ചിട്ടുള്ള നിബന്ധനകൾ പാലിക്കേണ്ടതാണ്.

Approval Valid

Digitally Approved By
ഡോ.വി. അനിൽ
Date: 19.10.2023
Reason: Approved



വിശ്വസ്തയോടെ
ഒപ്പ്/-
ഡോ.വി. അനിൽ
ഡെപ്യൂട്ടി ഡയറക്ടർ

അംഗീകാരത്തോടെ

സുപ്രണ്ട്



Mrudula Menon V.
Mrudula Menon V.
Principal-in-Charge
The Cochin College



THE COCHIN COLLEGE

KOCHI - 682 002

(Affiliated to Mahatma Gandhi University and Accredited by NAAC)

Website: www.thecochincollege.edu.in

email: email@thecochincollege.edu.in

RA/1136930/2024/DPO/EKM/MPLADS/HE

26897/2023

A
A2/8700/2023

RA/136930/2024/DPO/EKM/MPLAD/HE

Collectorate, Ernakulam
Email- ekmdpo@gmail.com

Ph.0484- 2422290
Date:01-09-2023

From The District Collector,
Ernakulam

To Deputy Director
Collegiate Education
Ernakulam

A
8700/2023

Sir,

Sub: MPLADS - 17th LS 2023-24 Schemes proposed by Sri. Hibi Eden MP -
Estimate called for -reg

Ref: 1. MPLADS Guidelines on April 2023
2. Proposal No. A/1056/2023 MP EKM dated 08/08/2023 of Sri. Hibi Eden MP

Please see the reference cited. Sri. Hibi Eden MP has proposed the following scheme under MPLADS 2023-24 vide reference 1 and 2 cited. Hence you are requested to forward the detailed and approved invoice of the same with the specification of the items to be purchased by observing purchase rules to the District Planning Officer for according administrative sanction.

| Name of Scheme | Amount (In Rupees) |
|--|-----------------------|
| Purchase of 10 laptop for Cochin College | 4,00,000/- |

While preparing the estimates the following points shall be ensured.

- The detailed specifications and rate of the items of laptop and other accessories shall be submitted to this office for according administrative Sanction.
- The laptop should invariably be used for giving training to students and teachers.
- Before installing of laptop, the room where laptop is to be installed should be arranged by the School/ College Authorities.**
- The infrastructure facilities needed for the project shall be provided by the institution its own cost.
- The recurring expenditure for providing laptop, maintenance of hardware, training, supply of software consumables, the stationery etc. shall be met by the institution at its own cost.
- The equipment purchase shall be recorded in the asset register of the institution and the same shall be made available for the verification, whenever an inspection is carried out by the department officials or any authorized personal of the Government.
- The laptop supplied under MPLADS shall not be used for commercial purpose.
- Any loss or damage sustained by the Government due to the malfunctioning of





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the items supplied as per this supply order should be replaced / repaired at the cost of the supplier.

9. In order to make local people aware of this scheme this has been executed with MPLADS fund, there should be a sticker / name board on the unit showing the Name of the MP, Name of work year, cost, Physical achievement etc., permanently and prominently .
10. No centage and supervision charge is allowed under MPLADS for services of preparatory work, implementation, supervision etc.
11. Check list with all physical and financial details of the work should be enclosed with each work.
12. The Implementing Officer will personally visit the work site and satisfy whether the work proposed is admissible/ feasible under MPLADS.
13. Estimate /Invoice should be submitted within 15 days to the District Planning Officer, Ernakulam for according administrative sanction.

Yours faithfully,

Signed by
Fathima P A

Date: 01-09-2023 16:49:58
District Planning Officer
for District Collector





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1.4 Non-government funds

1.4.1 Corporate Social Responsibility (CSR) Funds

The institution has applied for forged partnerships with companies that contribute CSR funds for educational and community development projects. The Department of Zoology got sanction of CSR funds from Apollo Tyres for Interpretation centre for Mangroove Conservation. The funds are yet to be received.

1.4.2 Research Institutions:

The college tries to develop association with reputed research institutions for academic programmes. During 2022-23 the college received funds from Inter University Centre for Astronomy and Astrophysics for the conduct of a national seminar.





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Proposal for 3 full day offline workshop on UVIT data analysis

1 message

Ranjeev Misra <rmisra@iucaa.in>

Sun, 30 Jan, 2022 at 11:32

To: Sathya <sathyanarayanank@thecochoincollege.edu.in>

Cc: Kanak Saha <kanak@iucaa.in>, Mukund Sahasrabudhe <mss@iucaa.in>, samuel <samuel@iucaa.in>, Yogesh Thakare <thakare@iucaa.in>, Santosh Jagade <santoshj@iucaa.in>, Rewati Mohakar <rewati@iucaa.in>

Dear Sathya,

I am pleased to inform you that the IUCAA Meetings' committee has approved your proposal to hold a 3 day workshop during August 24-26, 2022. IUCAA financial commitment will be limited to Rs. 1,81,025 as per the budget details attached.

A month before the proposed workshop (July 24th), please ascertain pandemic situation in your region and decide whether to hold the workshop or postpone it. If you decide to go ahead with the workshop, please provide a written consent from the Principal of your college to hold the workshop. Please follow all COVID regulations that would be in place at that time.

@Yogesh/Santosh: Please include this in the IUCAA's events page:

Workshop on UVIT Data Analysis on Galaxies
Place: The Cochin College, Kerala
Date: August 24-26, 2022
Coordinators: Sathya Narayanan K | Kanak Saha

regards,

Ranjeev

----- Original Message -----

From: "Sathya" <sathyanarayanank@thecochoincollege.edu.in>

To: "Ranjeev Misra" <rmisra@iucaa.in>

Cc: "Kanak Saha" <kanak@iucaa.in>

Sent: Sunday, January 23, 2022 4:58:40 PM

Subject: Proposal for 3 full day offline workshop on UVIT data analysis

[Quoted text hidden]





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1.5 Alumni Funds

The institution recognizes the significant contributions of its alumni and has developed strong relationships with its alumni network to mobilize resources that support its ongoing development. Alumni funds are utilized to provide scholarships and financial aid to deserving students. These scholarships enable students from diverse backgrounds to pursue their education without financial barriers, promoting inclusivity and access to quality education. Alumni contributions are often directed towards community outreach programs, which are integral to the institution's mission of social responsibility. These funds support various community service initiatives, such as health camps, environmental conservation efforts, and educational outreach programs for underprivileged communities.

