

Koovapadam, Kochi-2

Affiliated To Mahatma Gandhi University Re-accredited by NAAC With B+ Grade

Fourth Cycle NAAC Accreditation 2024



Criterion 5 Student Support and Progression

5.1 - Student Support

Metric No. 5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases: Implementation of guidelines of statutory/regulatory bodies, Organisation wide awareness and undertakings on policies with zero tolerance, Mechanisms for submission of online/offline students' grievances, Timely redressal of the grievances through appropriate committees

Organisation wide awareness and undertakings on policies with zero tolerance

Submitted to





THE COCHIN COLLEGE

KOCHI - 682 002

(Affiliated to Mahatma Gandhi University and Accredited by NAAC)

Website: www.thecochincollege.edu.in email: email@thecochincollege.edu.in

Declaration on Principal

This is to declare that the following initiatives are undertaken for Organisation wide awareness and undertakings on policies with zero tolerance





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Organization-wide awareness and Undertakings on policies with Zero Tolerance

The Cochin College is committed to providing a secure and supportive learning environment for its students. To uphold this commitment, the college has established several key committees, including the Anti-Ragging Committee, Internal Complaints Cell, Student Grievance Redressal Cell, Equal Opportunity Cell, and SC/ST Cell. The Anti-Ragging Committee, in particular, is dedicated to ensuring a safe and welcoming environment for all students. This is demonstrated through a comprehensive approach to prevent ragging, making sure the campus remains free from any form of harassment or intimidation.

An important part of this initiative is the Orientation Programme for students. During these sessions, the principles of mutual respect and the college's strict zero-tolerance policy towards ragging are communicated. These orientations lay the foundation for promoting a culture of kindness and inclusivity among students.

Throughout the academic year, a variety of activities are organized to reinforce the anti-ragging message. Workshops, seminars, and interactive sessions are carefully planned to educate students about the harmful effects of ragging and the importance of maintaining a supportive community. These activities not only inform but also encourage students to engage in meaningful discussions about their role in creating a positive campus atmosphere. Additionally, parents are informed about the anti-ragging policies in place, ensuring a collaborative effort in maintaining these standards. This communication highlights the college's dedication to student safety and well-being.

Tutors play a crucial role in sharing information about anti-ragging policies. Through the college handbook and the official website, students receive clear guidelines on acceptable conduct. These resources serve as constant reminders of the college's expectations and the serious consequences of violating the anti-ragging policy. Teachers across various departments regularly remind students to avoid ragging and warn them about the severe consequences of such actions. This ongoing reinforcement from faculty members emphasizes the seriousness of the issue and the college's strong stance against ragging.

Regular department and association meetings are held to address any concerns related to ragging. These meetings provide students with an opportunity to voice their concerns and seek solutions in a supportive environment. The committee's proactive approach ensures that any issues are quickly and effectively resolved.

Anti-ragging posters are strategically placed in visible areas across the campus. These posters serve as visual reminders of the college's policy against ragging and provide students with information on how to seek help if needed. Their presence acts as a constant deterrent to potential incidents of ragging. Additionally, students are required to fill out online affidavits affirming their commitment to avoiding ragging. This formal declaration reinforces the seriousness of the college's efforts

o eliminate ragging. The Anti Ragging Committee of The Cochin College remains committed to ensuring a safe and



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supportive environment for all students. Through a comprehensive approach, the committee continues to uphold high standards of conduct and create a campus where respect and dignity are prioritized.





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1 Informational Brochures and Handbooks

• Student Handbook: The student handbook includes detailed sections on grievance redressal, anti-sexual harassment, and anti-ragging. This handbook is distributed to all students at the start of the academic year and is also made easily accessible online. It serves as a vital resource for students to understand their rights and the procedures available to them for reporting and resolving issues.





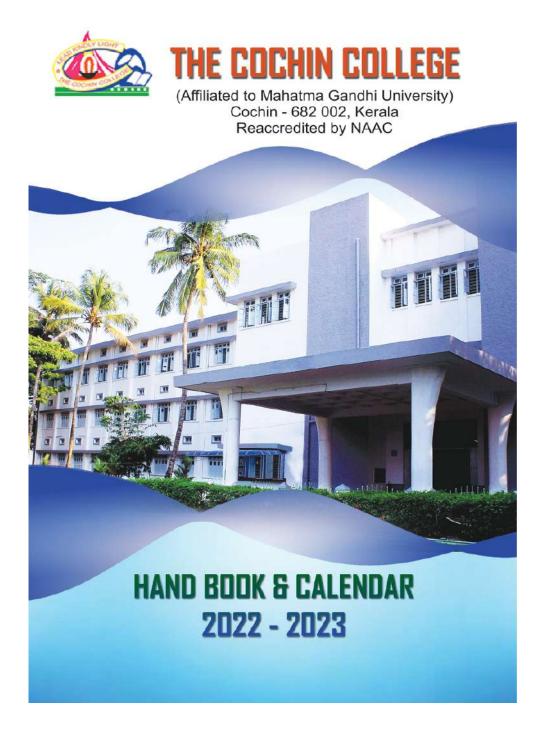
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• Brochures: Concise brochures or pamphlets are created to provide essential information about the various committees, such as the Internal Complaints Committee (ICC), the Anti-Ragging Cell, and the Grievance Redressal Cell. These brochures are distributed during orientation sessions, placed in common areas like hostels

nd cafeterias, and included in admission packets. They ensure that students have quick and easy access to





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important information whenever needed.

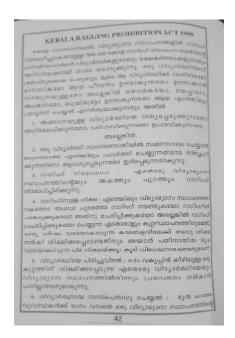




Figure 1: Kerala Ragging Prohibition Act 1998



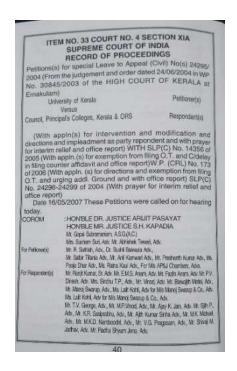




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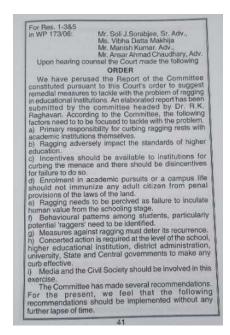


Figure 2: Item No 33 Court No 4 Section XI B Supreme Court of India





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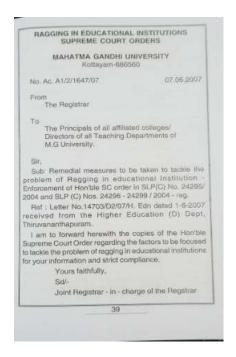


Figure 3: Mahatma Gandhi University- Letter forwarded







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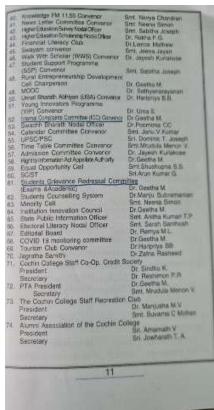




Figure 4: Office Bearers- Displayed in Hand Book







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2 Poster Campaigns

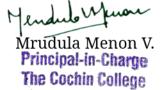
Anti-ragging posters are strategically placed in prominent locations across the campus. These visual reminders reinforce the college's stance against ragging and provide students with information on how to seek help if needed. The visibility of these posters serves as a constant deterrent to any potential incidents of ragging.

- Strategic Display: Posters are designed and displayed across the campus in strategic locations such as hostels, cafeterias, libraries, and common areas. These posters highlight the procedures for grievance redressal, the functioning of the Internal Complaints Committee (ICC), and the Anti-Ragging Cell.
- **Key Information:** The posters include crucial contact details of committee members and emergency helplines, ensuring that students know where and how to seek help if needed. The visual presence of these posters reinforces the institution's commitment to maintaining a safe and inclusive campus environment.



Figure 5: Display at the Entrance









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Figure 6: Display in the Department Notice Board

3 Oath-Taking Against Ragging

- Oath-Taking Ceremony: At the beginning of each academic year, an oath-taking ceremony is organized where all students pledge to stand against ragging and uphold the values of respect and dignity for all members of the campus community. This collective pledge reinforces the institution's zero-tolerance policy towards ragging and serves as a powerful reminder of the shared responsibility to maintain a safe and welcoming environment.
- Involvement of Faculty and Administration: Faculty members and administrative staff also participate in the oath-taking ceremony, demonstrating the institution's unified stance against ragging. The ceremony may include speeches from key figures in the institution, emphasizing the importance of mutual respect and the serious consequences of engaging in ragging.



Figure 7: Oath taking on Women's Day by Teachers, Staff and Students





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4 Anti-ragging Awareness Programmes

A variety of activities are organised throughout the academic year to reinforce the anti-ragging message. Workshops, seminars, and interactive sessions are meticulously planned to educate students about the adverse effects of ragging and the importance of maintaining a supportive community. These activities are designed not only to inform but also to engage students in meaningful dialogues about their roles in fostering a positive campus atmosphere. Parents are promptly notified about the anti-ragging policies in place. By involving parents, the committee ensures a collaborative effort in upholding these standards. This communication underscores the college's commitment to the safety and well-being of its students.

- Anti-Ragging Day: The institution observes Anti-Ragging Day each year, dedicating the day to raising awareness about the dangers and legal consequences of ragging. Activities on this day may include seminars, guest lectures, and discussions focused on promoting a ragging-free campus.
- #YaARIYouthAgainstRagging Campaign: As part of Anti-Ragging Week, the institution participates in the national #YaARIYouthAgainstRagging campaign, encouraging students to take a stand against ragging through social media and other platforms. This campaign amplifies the institution's message, reaching a broader audience and fostering a community of youth committed to eradicating ragging.

Orientation by Tutors:Tutors play a pivotal role in disseminating information regarding anti-ragging policies. Through the college handbook and the official website, students are provided with clear guidelines and instructions on acceptable conduct. These resources serve as constant reminders of the college's expectations and the serious consequences of violating the anti-ragging policy. All the teachers across various departments consistently remind students to refrain from ragging and warn them of the drastic consequences should they be caught engaging in such activities. This continuous reinforcement from faculty members emphasises the gravity of the issue and the college's unwavering stance against ragging. Systematic department and association meetings are regularly conducted to address any grievances related to ragging. These forums provide students with the opportunity to voice their concerns and seek redressal in a structured and supportive environment. The proactive approach of the committee ensures that any issues are swiftly and effectively resolved.





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5 Anti-Ragging Affidavit

- Mandatory Submission: As part of the admission process, every student and their parents/guardians are required to submit an anti-ragging affidavit. This affidavit is a formal declaration agreeing to abide by the institution's anti-ragging policy and acknowledging the consequences of engaging in ragging activities. Moreover, students are required to fill out online affidavits affirming their commitment to abstain from ragging. This formal declaration binds students to adhere to the anti-ragging policy, underscoring the seriousness of the college's efforts to eradicate ragging.
- Legal Compliance: The submission of the anti-ragging affidavit is in line with the directives of the UGC and the legal requirements for educational institutions. This step ensures that students and their families are fully aware of the seriousness of the institution's anti-ragging stance.

These combined efforts under the umbrella of organization-wide awareness ensure that all students are continuously

children of the institution's zero-tolerance stance, are well-informed about the resources and support available to



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them, and are actively engaged in maintaining a safe and respectful campus environment. Through these initiatives, the institution cultivates a culture of mutual respect, inclusivity, and accountability.

The Anti Ragging Committee of The Cochin College remains dedicated to ensuring a safe and nurturing environment for all students. Through a multifaceted approach, the committee continues to uphold the highest standards of conduct and create a campus where respect and dignity are paramount





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വിദ്യാർത്ഥിയുടെ സതൃവാങ്ങ്മുലം ആയ എനിക്ക് കേരളത്തിലെ കോട്ടയം മഹാത്മാഗാന്ധി യൂണിവേഴ്സിറ്റിയിൽ അഫിലിയേറ്റ് ചെയ്തിട്ടുള്ള ദി കൊച്ചിൻ കോളേജിന്റെ എയ്ഡഡ് വിഭാഗത്തിൽ യൂ.ജി/പി.ജി പ്രൊഗ്രാമിലേയ്ക്ക് പ്രവേശനം ലഭിച്ചിട്ടൂണ്ട്. കോളേജിലെ എന്റെ പഠന കാലയളവിൽ, പ്രിൻസിപ്പൽ/ കോളേജ് മാനേജ്മെന്റ്, കാലാകാലങ്ങളിൽ നിർദ്ദേശിക്കുന്ന നിയമങ്ങളും, പെരുമാറ്റച്ചട്ടങ്ങളും പാലിക്കുമെന്ന് ഇതിനാൽ പ്രസ്താവിക്കുകയും സമ്മതിക്കുകയും ചെയ്യുന്നു. കോളേജ് നൽകുന്ന ID Card ഉപയോഗിച്ച് മാത്രമേ ഞാൻ കോളേജ് കാമ്പസിലേക്ക് പ്രവേശിക്കു എന്ന് ഞാൻ ഇതിനാൽ സമ്മതിക്കുന്നു. ഞാൻ നിരോധിത മയക്കുമരുന്ന് പദാർത്ഥങ്ങൾ കൈവശം വയ്ക്കുകയില്ലെന്ന് ഇതിനാൽ സമ്മതിക്കുന്നു. ഞാൻ മയക്കുമരുന്നോ മദ്യമോ കൈവശം വയ്ക്കുകയോ, ഉപയോഗിക്കുകയോ ചെയ്യുന്നതായി കണ്ടെത്തിയാൽ, കോളേജിൽ നിന്നും TC കൈപ്പറ്റുന്നതുൾപ്പെടെയുള്ള ശിക്ഷാനടപടികൾ അംഗീകരിക്കുമെന്ന് ഇതിനാൽ സമ്മതിച്ചുകൊള്ളുന്നു. കാലാകാലങ്ങളിൽ സ്ഥാപനം നടപ്പിലാക്കാൻ തിരഞ്ഞെടുത്തേക്കാവുന്ന മയക്കുമരുന്നു പരിശോധനയ്ക്ക് ഞാൻ തയ്യാറാണെന്നും ഇതിനാൽ സമ്മതിച്ചുകൊള്ളുന്നു. ഞാൻ എന്റെ സഹപാഠികൾക്ക് ദേഹോപ്യാവം ഉണ്ടാക്കുന്നതോ ഭീഷണിപ്പെടുത്തുന്നതോ ആയിട്ടുള്ള പ്രവർത്തനങ്ങളിലോ റാഗിംങ്ങ് പോലെയുള്ള കുറ്റുകൃത്യങ്ങളിലോ ഏർപ്പെടില്ല എന്നും ഇതിനാൽ പ്രതിജ്ഞ എടുക്കുന്നു. ഞാൻ അക്കാദമിക പഠനത്തിന്റെ സുഗമമായ നടത്തിപ്പിന് സഹകഴിക്കുമെന്നും കോളേജിന്റെ സ്വത്ത്/ ആസ്തികൾക്ക് ഒരു തരത്തിലുള്ള നാശനഷ്ടങ്ങളും ഉണ്ടാംഗിാല്ലന്നും ഇതിനാൽ സമ്മതിക്കുന്നു. അങ്ങനെയൊരു പ്രവൃത്തി ഉണ്ടായാൽ കോളേജിന് സംഭവിക്കുന്ന നഷ്ടം ഞാൻ നികത്തിക്കൊള്ളാം എന്നും സമ്മതിക്കുന്നു. ഇത്തരം ദുഷ്പ്രവൃത്തികൾ ഞാൻ നടത്തുന്ന സാഹചര്യത്തിൽ പ്രിൻസിപ്പൽ/കോളേജ് അധികാരികൾക്ക് ഉചിതമായ നടപടിയെടുക്കാനോ, TC നൽകി ഈ കോളേജിലെ എന്റെ പഠനം അവസാനിപ്പിക്കാനോ സ്വാതന്ത്ര്യമുണ്ടെന്ന് ഞാൻ ഇതിനാൽ സമ്മതിക്കുന്നു. കോളേജ് മാനേജ്മെന്റിന്റെ തീരുമാനം ഈ വിഷയത്തിൽ അന്തിമമായിരിക്കും എന്ന് ഞാൻ മനസ്സിലാക്കുകയും ചെയ്യുന്നു. man: 23 07 24 മായിന്നു വിദ്യാർത്ഥിയുടെ പേര്) മുകളിൽ ബോധിപ്പിച്ച സത്യവരങ്ങളുട്ടം ഇതിനാൽ സ്ഥിരീകരിക്കുകയും പൂർണ്ണമായും അംഗീകരിക്കുക്യയും ചെയ്യുന്നു.

Figure 8: Filled by Students





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	റം ലഭിച്ചത് നിയമങ്ങളും ചട്ടങ്ങളും അനുസരിച്ചാണെന്നും യൂണിവേഴ്സിറ്റി
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ആകുന്നു.	
എല്ലാവർഷവും ജൂൺ അ	രുദ്വവാരത്തിനുള്ളിൽ ട്യൂഷൻ ഫീസും, സ്പെഷ്യൽ ഫീസും
	ly) ഞാൻ അടയ്ക്കുമെന്ന് ഇതിനാൽ സമ്മതിക്കുന്നു.
and anominance and	തത് വാർഷിക ഫീസ് അടച്ചതിന് ശേഷം മാത്രമേ യൂണിവേഴ്സിറ്റി പരീക്ഷാ
രജിസ്ട്രേഷനായി കോ	ളജ് അനുവദിക്കുകയുള്ളൂ എന്ന് ഞാൻ മനസ്സിലാക്കുന്നു. യാതൊരു
വീഴ്ചയും കൂടാതെ വാര്	ർഷിക ഫീസ് കൃത്യമായി അടയ്ക്കാമെന്നും ഞാൻ സമ്മതിച്ചുകൊള്ളുന്നു.
ഞാൻ എൻെ മകനെ/മക	കളെ, ഈ സ്ഥാപനം കാലാകാലങ്ങളിൽ നടപ്പിലാക്കാൻ തിരഞ്ഞെടുക്കുന്ന
മയക്കുമരുന്ന് പരിശോധ	ാനയ്ക്ക് വിധേയമാക്കാൻ അനുവദിക്കുമെന്നും സമ്മതിച്ച്കൊള്ളുന്നു.
ം കാൻ മകൻ/മകൾ കോ	റളേജ് മാനേജ്മെന്റിന്റെ നിയമങ്ങളും, ചട്ടങ്ങളും പാലിക്കുമെന്നും, ഏതെങ്കിലും
	നജ്മെന്റിനെ ബാധ്യസ്ഥരാക്കില്ലെന്നും ഞാൻ ഇതിനാൽ ഉറപ്പ് നൽകുന്നു.
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Figure 9: Filled by Parent



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6 Women Empowerment and Awareness Programmes











Figure 10: Kalari Training for Girls



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7 Brochures

