



THE COCHIN COLLEGE

Koovapadam, Kochi-2

Affiliated To Mahatma Gandhi University

Re-accredited by NAAC With B+ Grade



Fourth Cycle
NAAC Accreditation 2024

Criterion 6 Governance, Leadership and Management

6.3 - Faculty Empowerment Strategies

Metric No. 6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Policy Document on Providing Financial Support to Teachers

Submitted to



National Assessment and Accreditation Council



THE COCHIN COLLEGE

KOCHI - 682 002

(Affiliated to Mahatma Gandhi University and Accredited by NAAC)

Website: www.thecochincollege.edu.in

email: email@thecochincollege.edu.in

The Cochin College

Policy on Financial Support for Faculty Development Programs (FDP), Workshops, Conferences, and Academic Membership Fees

1. Introduction: The Cochin College is committed to the continuous professional development of its faculty members. To enhance teaching, research, and academic collaboration, the college provides financial support for faculty members to participate in Faculty Development Programs (FDPs), Workshops, Conferences, and to cover membership fees for recognized academic bodies.

2. Objectives: The objectives of this policy are:

- To encourage faculty members to upgrade their knowledge and skills.
- To support participation in academic and research forums that contribute to the growth of the institution.
- To facilitate active involvement in recognized academic and professional bodies.
- To promote interdisciplinary and cross-institutional collaboration.

3. Eligibility Criteria

- Full-time faculty members at The Cochin College.
- Faculty members attending FDPs, Workshops, Conferences, or paying membership fees to recognized academic bodies relevant to their field of expertise.
- Faculty members who have not availed of similar financial support in the current financial year for the same purpose.

4. Types of Support

The financial support can be availed for the following purposes:

- **Faculty Development Programs (FDPs):** Registration fees and travel expenses for attending FDPs recognized by UGC, AICTE, or other reputed academic institutions.
- **Workshops/Conferences:** Registration fees and travel expenses for national or international conferences/workshops, where the faculty is either a presenter or an active participant.
- **Membership Fees:** Annual membership fees for recognized academic bodies such as professional organisations, research forums, or industry-academia associations.





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5. Scope of Financial Support

- Membership fees for one academic body per year can be availed by eligible faculty members.
- Travel expenses can be as per the guidelines

6. Application Process

- Faculty members should submit a formal application to the Principa at least 15 days before the event or renewal date of membership.

7. Approval Process

- The Principal will forward the application to the Management Office.
- The Office will assess the relevance of the event/membership to the faculty member's academic field and the institution's goal and sanction the support

9. Review and Amendments

This policy will be reviewed annually, and amendments may be made based on feedback from faculty members and the changing academic landscape.

