



# THE COCHIN COLLEGE

Koovapadam, Kochi-2

Affiliated To Mahatma Gandhi University

Re-accredited by NAAC With B+ Grade



Fourth Cycle  
NAAC Accreditation 2024

## Criterion 6 Governance, Leadership and Management

### 6.2 - Strategy Development and Deployment

Metric No. 6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

### Representative Minutes of other Bodies

Submitted to



National Assessment and Accreditation Council



# THE COCHIN COLLEGE

KOCHI - 682 002

(Affiliated to Mahatma Gandhi University and Accredited by NAAC)

Website: [www.thecochincollege.edu.in](http://www.thecochincollege.edu.in)

email: [email@thecochincollege.edu.in](mailto:email@thecochincollege.edu.in)

## Declaration of the Principal

This is to declare that College has an active PTA

Mrudula Menon V.





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## 1 Parent Teacher Association

The Parent-Teacher Association (PTA) plays a crucial role in bridging the gap between parents and the college administration. It is a vital component of the governance structure, ensuring that the voices of parents are heard in matters related to their children's education and well-being.

### 1.0.1 Responsibilities of the PTA

- Facilitating communication between parents and the college, ensuring that parents are informed and involved in their children's academic progress and college activities.
- Supporting the college in the implementation of educational and extracurricular programs, thereby contributing to a holistic learning environment.
- Assisting in organizing events and activities that enhance the student experience, including cultural programs, sports events, and community outreach initiatives.
- Providing feedback to the college administration on policies, programs, and other matters that impact students, ensuring that parent perspectives are considered in decision-making.
- Encouraging active parent involvement in college affairs, fostering a community-oriented approach to education and student development.

Table 1: PTA Executive Committee Members

Designation	Name
President	Dr. M. Geetha (Principal)
Vice President	Ms. Rajeswari T.B.(Parent)
Secretary	Ms. Mrudula Menon (Associate Professor)
Treasurer	Dr. Jayesh Kuriakose (Assistant Professor)
Member	Dr.Kochuthresia Jose (Assistant Professor)
Member	Dr. Kavitha V. Rajan (Assistant Professor)
Member	Mr.V.B. Rajan (Parent)
Member	Mr. Afsal Naina (Parent)
Member	Mr. Shaheer K.E.(Parent)





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Designation	Name
Member	Mr. Jaiby K.K. (Parent)

## 1.0.2 Structure and Governance

The governance of the PTA at The Cochin College is organized into a two-tier structure, consisting of the General Body and the Executive Committee. The General Body comprises all faculty members and parents or guardians of the students, and it convenes annually to discuss and approve various initiatives and reports. The General Body's responsibilities include approving rules for fund collections, endorsing scholarships and awards, reviewing the annual report, and approving the audited financial statements and budget for the upcoming year. It also elects the office bearers for the following year and provides suggestions for improving the college's academic standards and infrastructure. The Executive Committee, which is entrusted with the administrative powers of the PTA, includes members elected from the General Body. The committee's composition is as follows:

- The President: The Principal or the faculty in-charge of the Principal serves as the President.
- Vice-President: A parent elected from the General Body.
- Secretary: A permanent teacher elected from among the approved regular teaching staff.
- Joint Secretary: A parent elected from the General Body.
- Treasurer: A permanent teacher elected from among the approved regular teaching staff.
- Elected Members: Up to four parents (with at least one woman) and up to four teachers (with at least one woman) from the General Body. Functions and Responsibilities: The Executive Committee is responsible for the day-to-day management and decision-making activities of the PTA. It proposes rules, manages funds, and ensures that all actions and initiatives are aligned with the college's objectives. The decisions made by the Executive Committee are presented to the General Body for approval, ensuring transparency and accountability within the association.

## 1.1 Minutes of PTA General Body





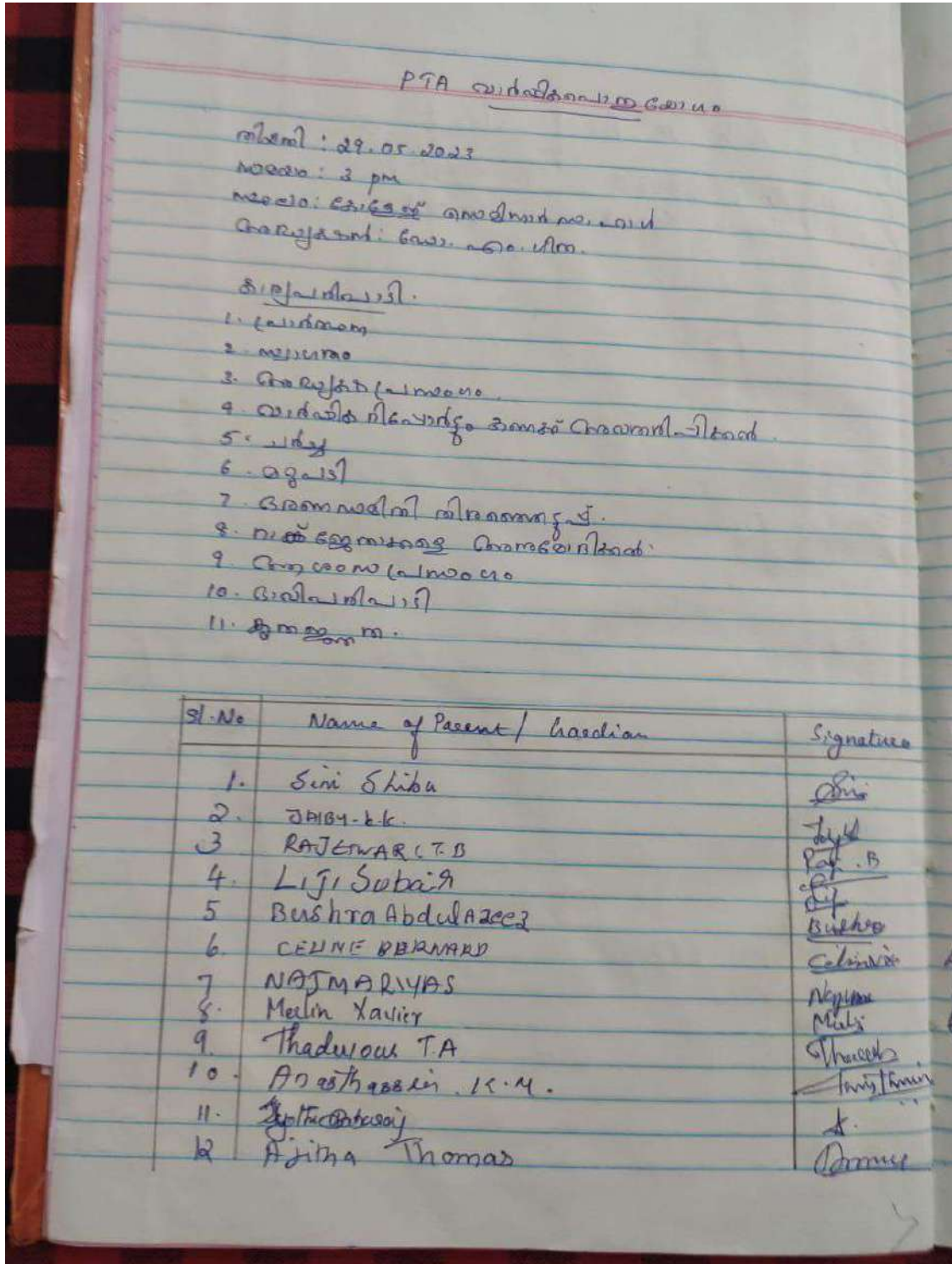
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13	Suresha. C.N.	Suresha
14	Jithu Umeesh	Jithu
15	USHADEVI	Ushadevi
16	P. Divyesh	Divyesh
17	Sijana (Sajal C.N. B.C.H)	Sijana
18	Faseela (BSE Physics)	Faseela
19	Haseena (Mobeena KM) (BSE Physics)	Haseena
20	Sajimol. M (Sunamaya) BSc in Physics	Sajimol
21	Sreya Boni (Boni Petry)	Sreya
22	MANUEL CLEMENT	Manuel
23	PHILOMINA BABY (Rose Mary Joseph) I. Bcom	Philomina
24	Adeesh. A.N	Adeesh
25	JAYESH. R.S	Jayesh
26	Benny. L.T	Benny
27	Sini Arun (Amal K.A. Bsc. Chemistry)	Sini
28	Balaburaj T. D Pui	Balaburaj
29	Brian Duanado BA English	Brian
30	ABDUL (Salmanul Faqir) TA B.A English	Abdul
31	Mazy Shealy (Samuel Raphael) B.com	Mazy
32	Philomina Bindhu (Aldrin Timothy II) B.Ch	Philomina
33	Hazira. M.H (Moh. Ameen I) Bsc Physics	Hazira
34	Tony Edwin (Mary Terlis I) Bcom Fac	Tony
35	P.B. VITU. (APRANA. P.V. I Bcom TAX.)	P.B. Vitu
36	ARIUN. P.V. B.C.A. I	Ariun
37	METILDA. P.M. SNEHA ELIZABETH. K.I	Metilda
38	C.M. SUNEVA AZHAR JAMAR (B.com/Marketing)	C.M. Suneva
39	SHAMITA	Shamita
40	Akhal Jenson (Aleena Jenson, Bcom Taxation, A)	Akhal
41	Shaji P.S (Jylin shaji) III BSc	Shaji
42	Kavitha Balachandran. Hari Krishnan. M.B III Zoology	Kavitha
43	Anila. M. Varshan. N	Anila
44	YAMUNA SURENDRAN (Sarsana Bcom Marketing)	Yamuna
45	K.R. SIMON (SHANTIN SIMON) B.com Marketing	K.R. Simon
46	A.R. Antony	A.R. Antony





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Sl. Nos	Name of Parent / Guardian	Signature
47	MURUGAN Kumar	
48	Sunil Kumar QWALITY Sunil	
49	MANISHA M R MATHAYIL	
49 50	Nasila. A. (B.E ZOOLOGY)	
49 51	Rejina (B.com Tax)	
52 42	Mary Lilly (B.com Tax)	
53 43	Jenshy Thomas (B.com Tax)	
54 44	ADIANA Maria T Silva (B.com Tax)	
55	KEVEN DSIKVA (B.com Tax)	
56	Adw. M. Ar. f. 3.0. Lit English	
57	P.Y. NIZAR (B.com Marketing)	
58	Joyce christo BBA	
59	r.B. Rajan B.Sc III	
60 45	SREE LAKSHMI. M. S. B.com. Suvitha Sunil	
61 46	Angba J. Srinivasan B.com	
62 47	Dr. Sridhar K. Associate Professor, Dept of Comm.	
63 48	Dr. Reche. D. G.	
64 49	Dr. Rajan. B. B.S.	
65	Dr. Mangalika M.V.	
66	Dr. Reshman P.R.	
67	Dr. Kavitha V. Rajan	
68	Dr. Kochukrishna Jose	
69	Mundale Menon V	
70	P. N. Prathap	







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P.T.A. വാർഷിക പൊതുയോഗം

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തീയതി - 26-09-2019  
 സമയം - 10.00 a.m.  
 സ്ഥലം - കോളേജ് മെമ്പർമാർക്ക് വാർഷിക പൊതുയോഗം (ശ്രീമാൻ ജി.കെ.എ.സി. കോളേജ്)

കീഴെപ്പറയുന്നവർ  
 1. പ്രാർത്ഥന  
 2. സ്വാഗതം  
 3. അദ്ധ്യക്ഷൻ പ്രസംഗം  
 4. വാർഷിക റിപ്പോർട്ടും കിരണമ്മ അംഗീകരിക്കൽ  
 5. ചർച്ച  
 6. അഭിപ്രായം  
 7. ഭരണസമിതി തിരഞ്ഞെടുപ്പ്  
 8. അറിയിപ്പ്  
 9. കൃതജ്ഞത

S.L.No	Name of the Parent / Guardian	Signature
1	K.P. Syam	[Signature]
2	NISHA YATHITA	[Signature]
3	Thasneela Abdul Rajack	[Signature]
4	Shreya Kaleshkumar	[Signature]
5	Shamra.S.	[Signature]
6	Sobhana.F	[Signature]
7	Sheeba	[Signature]
8	Najitha.K.M.	[Signature]
9	Ransi Jayakumar	[Signature]
10	Mumthaz Afthab	[Signature]
11	K.P. HAMZA	[Signature]
12	M.B. Ibrahim F/o Diana Roshni P.M. Gun	[Signature]
13	Murshidkhanam M.C. F/o Saheetha M.M	[Signature]
14	ANTONY LAZAR	[Signature]
15	Santhosh. (Sneha.S. First year)	[Signature]





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16.	Varma Krishnamoorthy K.	Krishna	
17	Jude Thaddeus	Jude	
18	SATHEEVAN.AG   MIRIJA	Satheevan	
19	RINSHI MOH. P. A	Rinshi	
20	BOJIMON S. S. M. S. S.	Bojimon	
21	Saleem Hassan	Saleem	
22	S. James Raj	James	
23	Reena - Biju Pookkelaudiyil	Reena	
24.	Biju. P. Bab.	Biju	
25	Jones Shaji	Jones	
26	Geetha Krishna Kumar	Geetha	
27.	Geetha Pushpakaran	Geetha	8089687771
28.	Rahimath. Shaheer.	Rahimath	9048124132
29	P V Swadeo. Kayy Sundry	P V Swadeo	
30.	MX Joseph	MX Joseph	989587614
31.	Bhanimol	Bhanimol	989586288
32	Jin Frank	Jin Frank	9142039061
33	Supriya Veginchandir	Supriya	
34	Maya Naveen	Maya	808954650
35:	K. V. NAJEEB	K. V. NAJEEB	940017239
36	Quina Joseph.	Quina	8157866286
37	SUNITHA SUBAIR	Sunitha	9895326736
38	Rathimathalparariyaps	Rathimathal	9495120109
39	Rashmeela	Rashmeela	903669577
40	Harsha V. BSc chemistry / A. H. H. H.	Harsha	8281549248
41	Juliet Joseph (Tony K. J. O. U. '99 M.A. English)	Juliet	9495477229
42	Sandhya. (Atishayalakshmi 11/11/13 Co. S. J. J.)	Sandhya	812956530
43	Kladeeji	Kladeeji	9539718115
44	Sula. o. i. l. Remi v. c. i. a Sula	Sula	808947193
45	Asoorasulbarm (Nihalasulbarm) A. S. S.	Asoorasulbarm	994610620
46	Sneha Sajeev C. S. S. Sajeev	Sneha	808935095
47	Ashly Athuly	Ashly	
48	A. Nithya	A. Nithya	8089502
49	Suma Albin (Alisbroukunjappa)	Suma	808694971





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	50	Ambili Ramdas	Ar	894336967
	51	Shanima	Sh	9090268665
	52	Rahema Raju	Rahma	9747205818
	53	Rashma Antony (Reema)	R	9089127054
	54	Swapna Phanna (U.M.Beam) Tax & Imp	Sw	9249869354
	55	Kareema (Sahala) Bsc Physics I year	K	902007760
	56	Rajalaxmi (Sreelaxmi) B.E.M.	R	9912068262
	57	Rakshana Marya (Vishnu Prasad) B.Com.	R	9912068262
	58	Gracey Devi (Selvi) Venu Anandilaxmi	G	9961998304
	59	Nisha Saja (Anand) Saja B.A English I	N	9744411870
	60	Shyla (Prasanna) I.B.Sc Chemistry	S	9746619248
	61	Shelba (Adala) (Abdulla) B.Sc Zoology	S	9846027177
87771	62	Faija (Faija)	F	
4132	63	Shamla (Faija) B.Com Tax	S	964506118
	64	Gasmine (Jiswana) I BA Economics	G	9645452367
576245	65	Aparna E.B (Bobong)	A	Mutha Lath
862830	66	Ajitha Althiya (Zoology)	A	
39061	67			
	68	Jalajamani bhuvijith B.A Economics	J	Jalajamani
46504	69	Alicia (Anita) Malcom III B.A English	A	9446868629
17239	70	Shali (Ashna) Das I B.com marketing	S	8743441445
5286	71	Anilaperalthu (Nandana) P.G. English	A	808914539
26734	72	Bindu A.R (Shilpa) S B.Sc. che	B	995764272
10109	73	Shiny Obiachem (Creethu) Phobachem	S	9847695
29579	74	Beesha shaji (Adithya) M.S. B.Sc. che. I	B	828145802 (4)
49248	75	Nirmalya Shajahan (Shabir) K.S. B.Com 1 <sup>st</sup>	N	994733674
277299	76	Nirmalya (Parveen) B.Com 1 <sup>st</sup>	N	
565303	77	Rosemary (Stellan) B.Com I <sup>st</sup>	R	9567054702
718166	78	Vijaya Nishnu Panya B.Sc. I <sup>st</sup> Zoology	V	944177
21932	79	Amila (Aswathy) M.V. B.Sc Botany	A	32879
106229	80	Viji saku (Aparna) S B.com Tax	V	9947196532
135091	81	Pema (Athula) P.B. I B.com Marketing	P	9400436665
ubt	82	Mini Ziyad (Muhammed) Sahal. I B.com Marketing	M	8129560233
150204	83	Rajeswari A (Abitha) A I B.com Marketing	R	9633800456
44747	84			





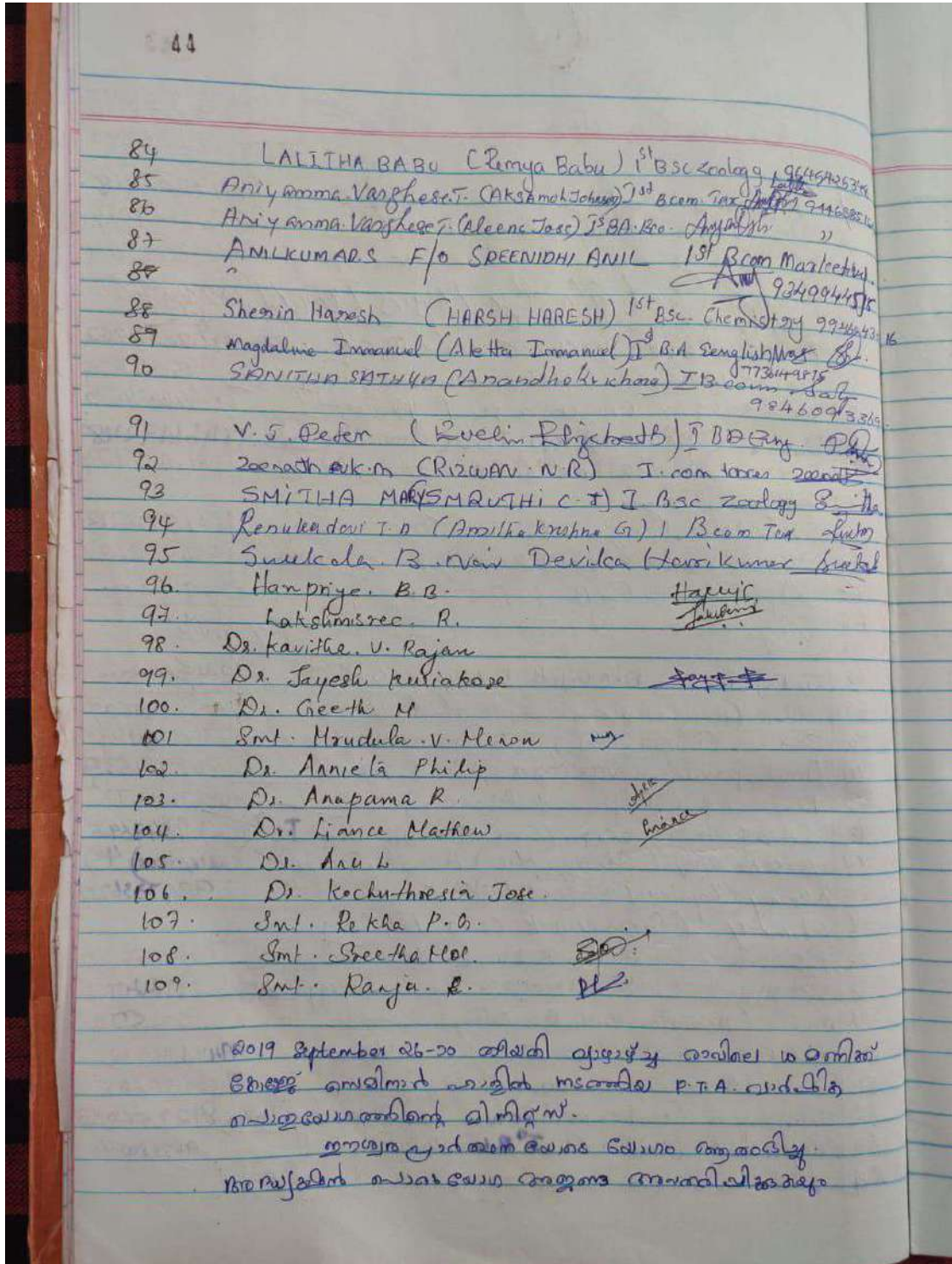
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 Mrudula Menon V.  
 Principal-in-Charge  
 The Cochin College