



THE COCHIN COLLEGE

Koovapadam, Kochi-2

Affiliated To Mahatma Gandhi University

Re-accredited by NAAC With B+ Grade



Fourth Cycle
NAAC Accreditation 2024

Criterion 5

Student Support and Progression

DVV Clarifications

5.1 Student support

5.1.4

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

5.1.4 Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances

Submitted to



National Assessment and Accreditation Council



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KOCHI - 682 002

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1 Annual Report of the Anti-Ragging Committee 2023-24

The Anti-Ragging Committee at The Cochin College has maintained its active and vigilant role during the academic year 2023-24. Upholding the institution's commitment to creating a safe, inclusive, and harmonious environment for all students, the committee has been successful in ensuring that no incidents of ragging were reported throughout the year. The committee's multi-pronged approach, focusing on awareness, prevention, and constant surveillance, has been effective in fostering a ragging-free campus.

Overview of Anti-Ragging Initiatives

In 2023-24, the Anti-Ragging Committee implemented a series of measures aimed at promoting awareness, enhancing preventive mechanisms, and providing clear guidance to all students, especially the incoming freshmen. Some of the key initiatives undertaken during the year include:

Awareness Programmes

Several workshops and seminars were conducted to raise awareness among students about the institution's zero-tolerance policy towards ragging. These programs were designed to educate students on what constitutes ragging, the consequences of such actions, and the legal frameworks supporting anti-ragging measures, including the directives of the University Grants Commission (UGC) and the Supreme Court of India.

Orientation for New Students

As part of the college's induction program for first-year students, special sessions on anti-ragging were organized. During these sessions, students were informed about their rights and responsibilities concerning ragging prevention. The orientation also covered the proper procedures for reporting any incidents, ensuring that students were well-versed in the college's anti-ragging policies.

Constant Vigilance and Monitoring

The committee maintained a continuous presence on campus, working in coordination with various departments to ensure that potential areas where ragging could occur were monitored regularly. Members of the committee, including teacher representatives, staff, and other stakeholders, were engaged in patrolling the campus and interacting with students to build trust and encourage the reporting of any concerning behavior.

Collaboration with College Departments

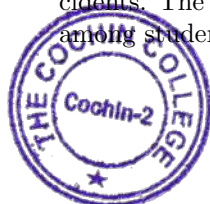
In collaboration with other college departments, the Anti-Ragging Committee reinforced the policies against ragging. Faculty members played a crucial role in disseminating information, observing student behavior, and intervening when necessary. Departmental meetings also emphasized the importance of a ragging-free environment, with faculty actively participating in preventive measures.

Anonymous Reporting Mechanism

To further empower students, an anonymous reporting mechanism was put in place, allowing students to report any ragging-related issues without fear of retribution. The committee received no reports of ragging during the academic year, which is a testament to the effectiveness of these preventive measures.

Outcomes and Impact

The Anti-Ragging Committee's proactive efforts ensured that the academic year 2023-24 remained free of ragging incidents. The initiatives undertaken by the committee helped in creating a culture of mutual respect and discipline among students, resulting in:





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- **Zero Ragging Incidents:** No incidents of ragging were reported during the entire academic year, indicating the success of the preventive measures in place.
- **Increased Awareness:** The workshops and awareness programs were well-attended and received positive feedback from students. These initiatives helped demystify ragging, making students more aware of their responsibilities and the repercussions of indulging in such behavior.
- **Strengthened Collaboration:** The strong collaboration between the committee, faculty members, departments, and student bodies reinforced the importance of vigilance and collective responsibility in preventing ragging.

The Anti-Ragging Committee's work in 2023-24 reflects The Cochin College's ongoing commitment to providing a safe and secure educational environment. Through continued vigilance, active engagement with students, and the support of college departments, the committee has successfully created an atmosphere where students feel protected and empowered to pursue their education without fear of ragging. Moving forward, the committee aims to build on this success by further enhancing its awareness programs and preventive strategies to ensure the college remains a ragging-free institution.

Anti-Ragging Committee Members 2023-24

Sl. No	Name	Position
1	Ms. C.S. Prabha	Convenor
2	Dr. Suprabha G. Nair	Teacher Representative
3	Mr. Dominic T. Joseph	Teacher Representative
4	Dr. Kavitha V. Rajan	Teacher Representative
5	Ms. Janu V. Kumar	Teacher Representative
6	Ms. Radha Rajan	Retired Policeman
7	Ms. Rajeswari	PTA Member
8	Ms. Smitha Basheer	Media Member

Table 1: Anti-Ragging Committee Members 2023-24

2 Annual Report of the Grievance Redressal Cell 2023-24

In the academic year 2023-24, the Grievance Redressal Committee at The Cochin College continued its efforts to address and resolve student concerns effectively. The committee ensured that all grievances were handled in a transparent and time-bound manner, fostering a sense of trust and accountability among the student community. Continuous improvement of the grievance redressal process was pursued, ensuring that the concerns of students were resolved swiftly and efficiently.

Grievance Redressal Mechanisms

Three main types of student grievances were received during the year:

1. Internal Examination Grievances

Grievances related to internal examinations were handled through a structured three-tier mechanism:

- **Department Level:** Most internal examination grievances were resolved at the department level, where the concerned faculty and department heads addressed student concerns in a time-bound manner.





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- **College Level:** For grievances that could not be resolved at the department level, the college-level committee intervened and worked collaboratively with the departments to ensure a fair and just resolution.
- **University Level:** In rare cases, grievances were escalated to the university level, where the college worked in coordination with the university authorities to address the concerns.

All grievances were handled promptly, and students were kept informed throughout the process, ensuring a transparent and efficient grievance redressal system.

2. General Grievances

Grievances related to general matters, such as day-to-day concerns and campus-related issues, were addressed directly at the Principal level. The Principal, in coordination with relevant departments, ensured that general grievances were resolved in a time-bound manner, providing swift redressal to students.

3. Election-Related Grievances

Grievances related to student elections were given due importance and handled through a dedicated committee constituted as per the Lindough Committee's recommendations. This specialized committee ensured that election-related concerns were addressed according to the guidelines, ensuring transparency and fairness during the electoral process.

Student Trust and Continuous Improvement

The continuous improvement in the grievance redressal process led to a notable increase in student trust in the system. The committee's proactive efforts, transparency, and swift resolution of issues contributed to the growing confidence among students in the fairness and efficacy of the process.

Committee Members 2023-24

The Grievance Redressal Committee for the year 2023-24 comprised the following members:

Sl. No	Name of the Member	Position
1	Dr. Reshimon P.R.	Convenor
2	Dr. Sindhu K.	Teacher Representative
3	Ms. Sreevidhya K.S.	Senior Teacher Representative

Table 2: Grievance Redressal Committee Members 2023-24

The Grievance Redressal Committee has played a pivotal role in maintaining a fair and effective grievance redressal mechanism at The Cochin College. The committee's dedication to addressing and resolving student concerns, coupled with its commitment to continuous improvement, has fostered a culture of trust and accountability within the student community. Moving forward, the committee will continue its efforts to ensure that all student grievances are handled efficiently, maintaining a harmonious campus environment.

3 Annual Report of Internal Complaints Committee (ICC) 2023-24

The Internal Complaints Committee (ICC) at **The Cochin College** is dedicated to addressing issues related to sexual harassment within the institution. The committee is responsible for receiving complaints, conducting inquiries, and recommending appropriate actions. The ICC operates with a commitment to confidentiality, fairness, and timely resolution of complaints.





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Activities and Initiatives

- **Awareness Programs:** Throughout the academic year, the ICC conducted multiple awareness programs aimed at educating students, faculty, and staff about sexual harassment, their rights, and the procedures for lodging complaints. These programs included workshops, seminars, and interactive sessions, often featuring guest speakers with expertise in gender studies and legal frameworks.
- **Training for Committee Members:** Committee members participated in specialized training sessions to enhance their understanding of legal provisions, investigative procedures, and victim support strategies. These sessions were essential in ensuring that the ICC is well-equipped to handle complaints with sensitivity and professionalism.
- **Collaboration with External Experts:** The ICC established collaborations with external legal advisors and non-governmental organizations (NGOs) specializing in women's rights and legal aid. This collaboration provided additional resources for handling complex cases and offered students access to broader support networks.

Committee Members and Their Positions

Sl. No	Name of the Member	Position
1	Dr. M. Geetha	Principal (Convenor)
2	Advt. Priya P.A.	Legal Advisor
3	Ms. Mrudula Menon V.	Senior Teacher Representative
4	Dr. Suprabha G. Nair	Teacher Representative
5	Dr. Meera Menon	Teacher Representative (SF)
6	Ms. Jayasree SF	Teacher Representative (SF)
7	Ms. Sangeetha Arun	Office Representative

During the 2023-2024 academic year, the Internal Complaints Committee (ICC) continued its dedication to ensuring a secure and inclusive campus atmosphere. Ongoing efforts to educate the campus community through awareness programs and seminars helped to foster a culture of respect and empathy. No complaints were received during the year.

